MEMORANDUM

TO: Class of 2021

FROM: Carolyn Stalvey, M.D.

SUBJECT: Third Year Clinical Skills Examination (CSE 3), Part 1

During the first few weeks of November your class will take the CSE 3, Part 1. Your scheduled date is attached and also posted on the Class of 2021 Third year info Canvas course.

Arrive at The Learning Center (374) at 7:40am on all the days except if you are taking the exam on November 19th which has a 12:40 arrival time. Late arrivals will not be allowed to take the exam.

On the day you are scheduled for the examination, you are officially excused from your clerkship responsibilities until approximately 3pm (Nov 19th students will be later – about 7 or 8pm). Please discuss this with the person(s) with whom you are working prior to your assigned time so that they are fully aware of your planned absence.

After the exam is over, we will have a mandatory review of your notes together. The objective of this session will be to give you feedback on your Step 2 CS note writing skills based on your notes from the CSE. Please plan to be busy with CSE and the note session until 3pm (8pm for Nov 19th students). Please bring a lunch with you to eat once the CSE is over while we review the notes. I will have fruit and cookies 😊

This examination is part of your overall medical school evaluation. This exam is formative. We feel that the examination will be a valuable experience and will provide insight into your clinical preparation and competence.

You must dress appropriately for the clinical interaction with patients. You will need to bring your own stethoscope; all other required instruments will be available in the center. DO NOT bring backpacks, pagers, or cell phones to the exam. You will not be allowed to respond to pages or phone calls.

This is an ongoing examination. You must not discuss or disclose any information about the examination; to do so will violate academic honesty guidelines.

Except in the case of an emergency, no changes will be made to the schedule after October 24th for all test weeks. If you need to change your date you MUST notify Dr. Stalvey.

If you have any questions, please contact Vernon Hampton at the Learning Center (294-2522).

cc: Clerkship Directors, Joseph Fantone, M.D., Maureen Novak, M.D.